



Large Urban Parks Executive Committee (Committee) – Draft Terms of Reference

Objectives:

1. To represent large urban parks and to support and advance their effective management.
2. To foster and engage an international network of large urban parks managers and stakeholders and to exchange knowledge and experience within that network
3. To accumulate, develop and spread knowledge relating to the value, use, conservation and management of large urban parks through conferences, seminars, research, peer reviews, technical visits, working parties, staff exchange etc.
4. To advocate at international, regional and local levels the significant social, economic and environmental contribution that historic and contemporary large urban parks make to cities' livability and healthiness, climate change mitigation and sustainability and international renown; and the need to plan for and invest in them.
5. To formulate international standards and policy supporting large parks as an essential part of city infrastructure and service delivery

Role and Structure

- The Committee is responsible for representing and leading the Large Urban Parks group within World Urban Parks
- The Committee will generally comprise between 8-20 World Urban Parks members with a Chair and two Vice Chairs, one of which is to be an Urban Parks director. Committee members will be appointed by the board of World Urban Parks for three-year terms.
- The Committee may appoint and delegate powers to working parties and task forces. These may co-opt non World Urban Parks members and operate in partnership with non-member organisations. Working party chairs must be World Urban Parks members excepting that a co-chair may be appointed by the committee from outside World Urban Parks
- The Committee will report to the World Urban Parks board no less than six-monthly
- The Committee will coordinate activity with World Urban Parks standing and region committees and the Secretariat
- The Committee may authorize press releases and member communications within World Urban Parks communications strategy and policy
- The Committee may seek grants and sponsorship to be dedicated to Large Urban Parks group projects as desired. The board of World Urban Parks may consider a budget allocation where feasible and warranted.
- The Committee should seek to be administratively self-sufficient but will be supported by the Secretariat within its capacity

Commission Meetings

Quorum	A quorum is half the number of appointed members
Frequency	The committee shall meet at least 3 times a year, usually by internet conference
Minutes	Minutes will be kept of all meetings, tabled at Large Urban Parks Committee meetings, and maintained on the World Urban Parks website

Accountabilities

Large Urban Parks Committee	All functions and activities that enable it to achieve the objectives within the World Urban Parks constitution, this terms of reference, World Urban Parks policy and any other direction from the board or Memberships and Partnerships Standing Committee
Board	To approve the terms of reference and appoint committee members To provide guidance and direction as necessary, including approval of any major projects
The Secretariat	To provide administrative and coordinating support to the committee within capacity