



World Urban Parks Healthy Parks Healthy Cities Standing Committee Terms of Reference 2017

WUP Mission

Mission To promote and support the provision, effective management and use of urban parks, open space and recreation world-wide as an integral contribution to healthy communities connected to the natural world

Advocacy Portfolio Objective

A global voice supporting the value and benefits of parks, open space and recreation and the industry through science and unity

Committee Objectives:

1. To represent the role of parks in contributing to healthy cities.
2. To foster and engage an international network related to Healthy Parks and Healthy Cities and to exchange knowledge and experience within that network
3. To accumulate, develop and spread knowledge relating to the contribution healthy parks makes to healthy cities through conferences, seminars, research, peer reviews, technical visits, working parties, staff exchange etc.
4. To advocate at international, regional and local levels the significant social, economic and environmental contribution that parks make to cities' livability and healthiness, climate change mitigation and sustainability and international renown; and the need to plan for and invest in them.

Membership

The Committee will generally comprise between 5-15 World Urban Parks members appointed for 1 -3 year terms. Where there is a large Committee membership the Co-Chairs and Executive Officer may operate as an *Executive Committee* to ensure timely decisions between *Committee* meetings.

Two Chairs	Approved by the Portfolio Vice Chair or Deputy Chair, usually from different world regions
Executive Officer	Appointed by the Committee Chairs to organize the committee meetings, minutes, activity and network communications
Members	Appointed by the Committee Chairs and later by Committee Members
Working Groups, Panels, Representatives	Appointed by the Committee with delegated powers. <i>Working Group</i> chairs must be WUP members but may co-opt non WUP members and operate in partnership with non-member organisations.
Network	The Committee may support a network of interested WUP members and non-members, to be informed with minutes, website and other communications.

Committee Meetings

Quorum	A quorum is half the number of appointed members
Frequency	The Committee shall meet at least 3 times a year, usually by internet conference
Minutes	Minutes will be kept of all meetings, tabled at Committee meetings, and maintained on the World Urban Parks website

Accountabilities

Committee	<p>Conduct all functions and activities that enable it to achieve the objectives within the WUP constitution, this terms of reference, WUP policy and any other direction from the WUP Portfolio and Board:</p> <ol style="list-style-type: none">1. Develop and coordinate activity within the Portfolio, other WUP Committees and the Secretariat2. Authorize press releases and WUP member communications3. Approve committee members, working groups, panels and their chairs, and representatives4. Form and inform an associated network of interested members and non-members5. Seek grants and sponsorship dedicated to Committee and Working Group projects6. Aim to be administratively self-sufficient7. Report to the WUP Board/Executive via the Portfolio no less than 6-monthly
Advocacy Portfolio	To provide strategic direction and policy as necessary. To appoint Co-Chairs.
Board/Executive	To approve the terms of reference
Secretariat	To support the Executive Officer and Committee and facilitate cross-organisation coordination